

## POSITION DESCRIPTION

<b>Position</b>	Veterinarian		
<b>Position Number</b>	0146G17	<b>Level/ Classification:</b>	HEW0808
<b>Reports to</b>	Veterinary Supervisor (ECC)		
<b>Unit</b>	The Animal Hospital		
<b>Directorate</b>	School of Veterinary Medicine		
<b>Positions Supervised</b>	0		

### Position Purpose

The key purpose of this role is to provide high quality veterinary care to animals in The Animal Hospital At Murdoch University.

### About Murdoch University

Murdoch University helps people discover how to make a difference, through education and research endeavour, and remains one of the most inclusive universities in the country, providing students with quality education and recognised academic standing within an engaging and caring environment. We are a university for all, irrespective of background and social standing with a focus on social equity, self-direction and freedom of thought and belief.

With a student body of more than 18,000 and over 2,000 employees, the University has 3 campuses in the Perth metro area and Centres in Singapore, Malaysia and Dubai. Murdoch University is deeply committed to both its immediate local and international regions and has strong links to government, business and the community.

Our [Strategic Plan and Future Horizon 2017-2027](#) outlines an ambitious blueprint for development and growth, with a focus on one purpose: to be a creative force for current and future generations.

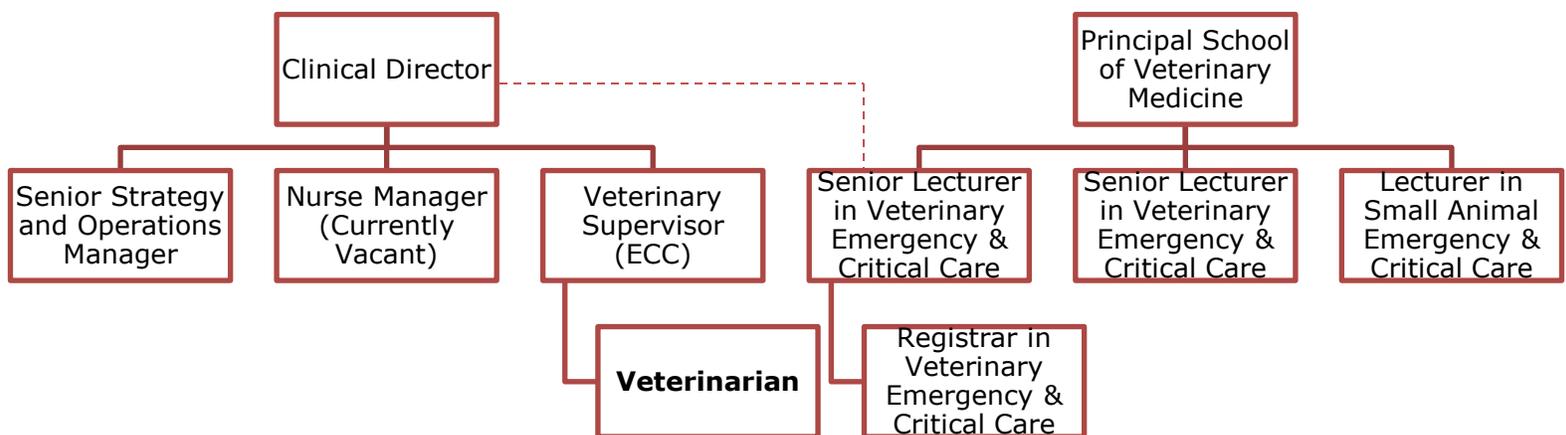
We are clear about our two core goals: to educate free thinkers who thrive in society and are sought after by employers; and, to provide life changing solutions for the world's big challenges through our outstanding translational research and innovative practice

## About the Work Area

Murdoch University is home to the only Veterinary School in Western Australia, and its prestigious teaching hospital provides the clinical facility that enables students to have the clinical 'hands-on' opportunity. It also provides a service to community through its team of top specialists who oversee the care and treatment of all animals referred to the Hospital.

[The Animal Hospital At Murdoch University](#) (TAHMU) aims to provide an environment where high professional and clinical standards, based on available scientific evidence, are tempered with genuine care and compassion.

## Reporting Relationships



## Key Responsibilities / Duties

1. Provide emergency veterinary services and ongoing care for companion animals (including exotics) in the Emergency and Critical Care section of The Animal Hospital at Murdoch University (TAHMU).
2. Diagnose and make therapeutic treatment recommendations on small companion animals.
3. Strict adherence to University and TAHMU policies, procedures and protocols. Strict adherence with The Veterinary Surgeons' Act of WA and other veterinary industry related Acts and Regulations.

4. Provide support and training to specialty trainees, students, visiting veterinarians and veterinary nurses in all aspects of emergency medicine and critical care.
5. Provide advice to other TAHMU staff on emergency medicine and critical care related matters.
6. Enter account details and other relevant patient data on hospital networked computer system, and maintain accurate hospital patient records in a timely manner.
7. Ensure accurate and complete estimations and billing of all cases during shift and adhere to relevant hospital policy.
8. Communicate directly with ECC clients to ensure they are fully informed of prescribed treatments and costs.
9. Participate in the after-hours roster, including day, evening, weekend, public holiday and university holiday shifts.
10. Manage workflow effectively within the department and ensure all necessary duties are completed in a timely manner.
11. Develop and maintain good working relationships with referring veterinarians, both within TAHMU and outside practices.
12. Manage adverse incidents and complaints appropriately, resolve if possible and bring to the attention of the Veterinary Supervisor, Academic Leader or Hospital Operations Manager.
13. Maintain an up-to-date working knowledge of specified University software packages and Microsoft Office applications.

### **Guiding Principles and Values / Code of Ethics and Code of Conduct**

The founding principles upon which Murdoch University was established continue unabated today. We continue to be guided by the principles of:

- Equity and Social Justice
- Opportunity
- Sustainability
- Global Responsibility

These Murdoch principles come to life through our culture as evidenced by being an institution where the following are clear:

- Integrity
- Respect and Diversity
- Purpose
- Excellence and Future-focus

All staff will comply with the University's Code of Ethics and Code of Conduct and demonstrate a commitment to its Equity, Diversity and Safety principles and the general capabilities of personal effectiveness, working collaboratively and demonstrating a focus on results.

All Staff are to complete a Development Review Annually. Details of the University policies on Development Review can be accessed [here](#). A Commencing Development Review should be completed within 3 months of commencement.

All staff will comply with the Animal Ethics 'Australian Code for the Care and Use of Animals for Scientific Purposes' and undertake mandatory animal ethics training.

## **Selection Criteria**

### **Essential**

1. Veterinary degree registrable by the Veterinary Surgeons' Board of Western Australia.
2. Relevant post-graduate qualifications or training or experience.
3. Ability to work rotational shift work, including night shifts, weekends and public holidays and be flexible in work hour patterns.
4. Excellent organisational, time and workload management skills, including the ability to prioritise workload to meet strict deadlines.
5. Highly effective communication, customer service and interpersonal skills, and the demonstrated ability to interact constructively and collaboratively with staff at all levels of the organisation.
6. Demonstrated ability to use initiative, assume responsibility for tasks and projects and to resolve problems.
7. Demonstrated ability to work cohesively in a team environment.

### **Desirable**

1. Previous experience working in a veterinary teaching hospital or veterinary referral hospital.
2. Demonstrated computer skills and experience with computer systems used in veterinary practices, in particular with RxWorks.
3. Experience in teaching at a tertiary level.

## **Work Requirements**

1. Ability to work outside of normal office hours when required.