

## Supplier Questionnaire – Identifying modern slavery risks

This is a confidential Questionnaire for suppliers of goods and services to Murdoch University and its subsidiaries. It is a tool to assist Murdoch University and its suppliers to:

- identify and assess possible modern slavery risks in Murdoch University procurements,
- identify mitigation efforts to combat the risk of modern slavery in Murdoch University procurements, and
- foster collaboration between Murdoch University and its suppliers to address these risks.

Suppliers are asked to complete the Questionnaire honestly and with as much detail as possible. Completed Questionnaires will be confidential and will not be shared beyond Murdoch University (except to the extent that Murdoch University has a legal obligation to do so).

A glossary of key terms is at **Appendix A** to assist suppliers to complete the Questionnaire.

Further information on identifying and assessing modern slavery risks in supply chains and operations can be found in the Australian Government's [Commonwealth Modern Slavery Act 2018 – Guidance for Reporting Entities](#).

### Background:

Modern slavery refers to a range of serious forms of exploitation, including forced labour, debt bondage, human trafficking, and slavery. These practices are serious crimes, grave abuses of human rights and have devastating impacts on survivors.

The Australian Government's landmark *Modern Slavery Act (Cth) 2018* (the Act) aims to change the way entities do business to reduce the risk that the goods and services we use every day are the product of modern slavery.

The Act requires Murdoch University to prepare an annual modern slavery statement explaining how Murdoch University is assessing and addressing modern slavery risks in its operations and supply chains. This Questionnaire will assist Murdoch University with this endeavour and forms an important part of the university efforts to combat modern slavery risks.

# Modern Slavery Due Diligence

## Modern Slavery and Trafficking Supplier Questionnaire

Contact details – Murdoch University	
Division / Faculty / School /Office:	
Contact person	
Contact email	
Contact phone	

Please complete the below questions in as much detail as possible. Please return the completed Questionnaire to the nominated Murdoch University contact (see above).

Contact details - Supplier	
Organisation name	
Organisation address	
Australian Business Number	
Parent company	
Contact person	
Contact email	
Contact phone	
Date of Questionnaire completion	
Additional documentation	
Is your organisation required to report under the <i>Modern Slavery Act (Cth) 2018</i> ? If so, please attach a copy of your modern slavery statement(s).	
Is there any other additional documentation you have attached to this questionnaire? If so, please list them here.	

# Modern Slavery Due Diligence

Organisation structure	
1.	<p>How much visibility does your organisation have over your supply chain? Please select one of the below and explain why you selected this option:</p> <p><input type="checkbox"/> <b>High:</b> You have mapped the full supply chain for key products and services used by your organisation and have identified key suppliers at all levels of your supply chain.</p> <p><input type="checkbox"/> <b>Moderate:</b> You have identified major Tier One suppliers and have partially or fully mapped the supply chains for key products and services of your supply chain.</p> <p><input type="checkbox"/> <b>Developing:</b> You have identified major Tier One suppliers. You have very limited or no visibility of your supply chains below the Tier One level.</p>
2.	<p>Does your organisation have a policy or policies in place to deal with modern slavery?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the answer is yes, please provide details of, or a copy of, the policy or policies, including information on whether your organisation has a system to monitor compliance with these policies. If the answer is no, please provide information on what your organisation is doing, or plans to do, to manage modern slavery risks.</p>

# Modern Slavery Due Diligence

3.	<p>Does your organisation have a person or team responsible for overseeing modern slavery risks (including record keeping regarding contractors and subcontractors) that arise in relation to the goods or services that you deliver?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe the role and responsibility of that person/team below.</p>
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**Training**

4.	<p>Are staff in your organisation trained on how to identify, assess and respond to modern slavery risks?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe the nature of the training available and the positions or roles of staff that receive training. Please also specify whether training is also available to other organisations or staff in your supply chain. If no, does your organisation plan to introduce modern slavery risk training for staff?</p>
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# Modern Slavery Due Diligence

Supplier engagement	
5.	<p>Does your organisation perform screening of all prospective suppliers to assess the risks of modern slavery or other human rights harms that may occur in its operations and supply chains?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe how your organisation performs this screening. If no, does your organisation plan to introduce measures to screen prospective suppliers for modern slavery risks in future?</p>
6.	<p>Are you aware of low-skilled migrant workers working in your organisation's supply chains?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide information about where in your organisation's supply chain low-skilled migrant workers are employed.</p>

## Modern Slavery Due Diligence

Response processes	
7.	<p>How would your organisation respond to any allegation of modern slavery or substandard working conditions in its operations or supply chains?</p>
8.	<p>Does your organisation engage in any other due diligence activities to identify, prevent and mitigate risks specific to modern slavery in its operations and supply chains? If so, please describe these activities.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe these activities below.</p>

# Modern Slavery Due Diligence

## Appendix A

Glossary	
Term	Explanation
<b>Child labour</b>	<p>Child labour, in accordance with the definition used by the International Labour Organisation, is work that deprives children of their childhood, their potential and their dignity, and that is harmful to physical and mental development. It refers to work that:</p> <ul style="list-style-type: none"> <li>• is mentally, physically, socially or morally dangerous and harmful to children; and/or</li> <li>• interferes with their schooling by:               <ul style="list-style-type: none"> <li>○ depriving them of the opportunity to attend school;</li> <li>○ obliging them to leave school prematurely; or</li> <li>○ requiring them to attempt to combine school attendance with excessively long and heavy work.</li> </ul> </li> </ul> <p>A child is defined as a person below the age of 18.</p> <p>Child labour has three categories:</p> <p>(1) The unconditional worst forms of child labour, which are internationally defined as slavery, trafficking, debt bondage and other forms of forced labour, forced recruitment of children for use in armed conflict, prostitution or pornography, and illicit activities.</p> <p>(2) Labour performed by a child who is under the minimum age specified for that kind of work (as defined by national legislation, in accordance with accepted international standards), and that is this likely to impede the child’s education and full development.</p> <p>(3) Labour that jeopardises the physical, mental or moral well-being of a child, either because of its nature or because of its nature or because of the conditions in which it is carried out, known as “hazardous work”.</p>
<b>Commercial sex act</b>	Commercial sex act is defined as any sex act on account of which anything of value is given to or received by any person.
<b>Debt bondage</b>	Debt bondage describes situations where the victim’s services are pledged as security for a debt and the debt is manifestly excessive or the victim’s services are not applied to liquidate the debt, or the length and nature of the services are not limited and defined.
<b>Deceptive recruiting for labour services</b>	Deceptive recruiting for labour services describes the situations where the victim is deceived about whether they will be exploited through a type of modern slavery.
<b>Due diligence</b>	Due diligence describes the process organisations take to identify, prevent, mitigate and account for how they address their impacts on slavery and human trafficking.
<b>Forced labour</b>	Forced labour describes situations where the victim is either not free to stop working or not free to leave their place of work.
<b>Forced marriage</b>	Forced marriage describes situations where coercion, threats or deception are used to make a victim marry or where the victim does not understand or is incapable of understanding the nature and effect of the marriage ceremony.

# Modern Slavery Due Diligence

<b>Modern slavery</b>	The <i>Modern Slavery Act (Cth) 2018</i> (the Act) defines “modern slavery”, a term used to describe situations where coercion, threats or deception are used to exploit victims and undermine or deprive them of their freedom. Modern slavery is only used to describe serious exploitation. It does not include practices like substandard working conditions or underpayment of workers. The Act defines modern slavery as including eight types of serious exploitation: trafficking in persons; slavery; servitude; forced marriage; forced labour; debt bondage; deceptive recruiting for labour services; and the worst forms of child labour.
<b>Migrant worker</b>	Migrant workers are people who leave home to find work outside of their hometown or home country. Migrant workers include both foreign and domestic (internal) migrant workers.
<b>Organisation</b>	Organisation is a person or group that has its own functions with responsibilities, authorities and relationships to achieve its objectives. The concept of organisation includes, but is not limited to, sole-trader, company, corporation, firm, enterprise, authority, partnership, association, charity or institution, or part or combination thereof, whether incorporated or not, public or private.
<b>Policy</b>	A policy refers to documented guidelines or rules of conduct within an organisation. Human rights-related policies generally fall into two categories: stand-alone statements and policies that are integrated within an organisation’s wider standards literature (eg. Worker codes of conduct and ethical sourcing standards).
<b>Recruiter</b>	A recruiter refers to both private and public entities that offer labour recruitment services. Recruiters – variously referred to as labour intermediaries, middlemen, labour brokers, and recruitment agents, among other terms – recruit, hire and/or manage workers.
<b>Servitude</b>	Describes situations where the victim’s personal freedom is significantly restricted and they are not free to stop working or leave their place of work.
<b>Slavery</b>	Describes situations where the offender exercises powers of ownership over the victim, including the power to make a person an object of purchase and use their labour in an unrestricted way.
<b>Supplier</b>	A supplier is defined as an organisation or person that provides a product or service used in your supply chain. The supplier can have a direct or indirect relationship with your organisation. Examples of suppliers are: brokers, consultants, contractors, distributors, franchisees or licensees, home workers, independent contractors, manufacturers, primary producers, sub-contractors, and wholesalers.
<b>Supply chain</b>	A supply chains is defined as a sequence of activities or parties that provides products or services to the organisation.
<b>Tier One supplier</b>	A manufacturer who provides products directly to a company without dealing with a middleman or other manufacturers.
<b>Trafficking in persons</b>	Trafficking in persons describes the recruitment, harbouring and movement of a person for exploitation through modern slavery.
<b>Training</b>	Training can be focused on helping agents better understand organisation policies, how to effectively implement them and ways to avoid modern slavery risks associated with inaction.
<b>Worker</b>	A person who performs work, including seasonal, contract and other temporary labour. Both employees and independent contractors are considered workers.