Procedure: Permit To Work/ Responsible Officer Checklist -Establish Requirement (Step 1) Do I need a permit to work? Initial job review to be conducted a minimum of 48 hours prior to intent to Permit to work not commence work required however Does the task Involve an isolation or a ensure that a hazardous activity? Responsible Officer Checklist, JSA and WMS is in place PTW: Establish Requirement Hazardous Isolation Required Activity Does the work activity involve any of the following: Is it a simple isolation ie local isolation with NO secondary potential impact Hot works Crane lift Hazardous Services Isolation Yes **HV Electrical Works** Excavation (ie dig/Core) Confined spaces Working at heights Asbestos Removal Permit to work not Permit To Work Critical Protection Bypass (inc Fire isoloation) required however Required. ensure that a Responsible Officer Yes-Checklist, JSA and WMS is in place and that an appropriate Permit to work not Permit To Work system of Isolation required however Required. and lock out is used ensure that a Responsible Officer Checklist, JSA and WMS is in place Permit To Work Procedure Advise MU Responsible Officer of requirement. Contractor to obtain Permit To Work/ Responsible Officer Checklist form from their MU *Note Contractor to Responsible Officer or FM Helpdesk. Continue with procedure: permit to Work (part 2)