



OS-HELP Loan applications are assessed no sooner than 8 weeks before the Study Start Period. OS-HELP funds will be disbursed no sooner than 6 weeks before the Study Start Period. For information on OS-HELP loan eligibility please see page 2.

**This form must to be signed and delivered to The Student Centre with a completed Commonwealth OS-HELP Debt Confirmation form (available at The Student Centre).**

**The Student Centre**  
Murdoch University  
90 South Street  
MURDOCH WA 6150

Assess: Outcome: 

### Student Information

Student Number

Course of Study

Given Name

Surname

Address

Contact Numbers

Email

### OS-HELP Loan Request

OS-HELP Loan amount requested

Study period start date / /

Study period end date / /

Country where study will be undertaken

Murdoch unit code(s) for overseas study

### Payment Method - Bank Transfer

Account holder's name

BSB -

Account number

Name of bank

Address of bank

SWIFT code (overseas accounts only)

### Declaration

I declare that I have read and understood the [OS-HELP statement terms and conditions](#) and the OS-HELP Murdoch Information Booklet, and declare myself to be eligible for the OS-HELP Loan. I understand the OS-HELP allocation process is competitive and not all applicants who meet basic eligibility criteria are necessarily allocated loans. If my application is approved, I authorised Murdoch University to make the OS-HELP payment based on the information contained in this form. I understand that after this payment is made I will be required to repay the debt even if I do not complete my studies, or if due to unforeseen circumstances I do not undertake the study abroad programme approved by Murdoch University.

Signature:

Date:

This form is best viewed in  
Adobe Acrobat Reader.

## Eligibility Criteria - OS-HELP Loan

### The student:

- Has correctly completed the OS-HELP Application and Payment Request form and OS-HELP debt confirmation form.
- Is an Australian Citizen, a holder of a Permanent Humanitarian Visa or a eligible New Zealand Special Category Visa holder (must have submitted the Addendum for eligible New Zealand Special Category Visa holder to the OS-HELP debt confirmation form (1291A)).
- Is enrolled in a Commonwealth Supported Place at an institution (be enrolled in a course of a study as a Commonwealth supported student).
- Has already completed units to the value of at least one Equivalent Full-Time Study Load (usually one year of full time study, i.e. 24 points) in Australia that count towards the course they are enrolled in.
- Will have at least 0.125 EFTSL (usually one unit of study, 3pts) to complete in Australia for the course they are in when the student returns from overseas. A Graduation Check may be required.
- Be undertaking full-time study overseas (must be outside of Australia while undertaking study); minimum of 9 credit points if during Semester 1 or 2, 3 credit points if in Summer/Winter teaching periods)
- Undertaking study of a unit(s) overseas that count as credit for the course that they are enrolled in at Murdoch University
- Has not received an OS-HELP loan on more than one other occasion.
- Has not been granted an OS-HELP loan for an overlapping six month study period
- Has not completed the overseas study before submitting the original signed application forms for an OS-HELP loan. (Student can be overseas when applying but must still be studying).

*All above eligibility criteria must be met to qualify for an OS-HELP Loan.*

## Eligibility Criteria - Asian Language Study Supplement

### The student:

- Has been selected for OS-HELP assistance for overseas study in Asia for that six-month period
- Is undertaking language study in preparation for undertaking that overseas study and can provide Proof of Enrolment.
- Is undertaking a language study unit/course applicable to the destination of the OS-HELP Loan.
- Is undertaking a language study unit/course that is not part of their of current course, (i.e. not part of their Murdoch Course).
- Has indicated on their OS-HELP debt confirmation form that they would like to receive a supplementary amount for Asian language study
- Has not yet completed the Asian language study before applying for the supplementary amount.

*All above eligibility criteria must be met to qualify for an Asian Language Study Supplement.*

### Office Use Only - Enrolments and Fees Team

APPROVED / DENIED

Amount awarded

Study period

Country

Has had previous OS-HELP Loan?  Y / N When

Assessed by

Student notified

CAN generated

Payment Request sent to Finance

Loan details added to Callista

Processed by